

Colac & District Pastoral & Agricultural Society

2017 – ANNUAL COLAC SHOW

Siteholder/Showmen Health & Safety Questionnaire.

SITEHOLDER/SHOWMEN NAME:

SITE No (if known): _____

Date of Show 3rd , 4th and 5th November 2017. Date of Questionnaire _____ / _____ / _____

The Colac & District Pastoral & Agricultural Society, as the Managers/Occupiers of the Colac Showgrounds site has an Occupational Health & Safety obligation to all people who may be working on the site at any time. We also have obligations to Public Safety and as such we need the following information from prospective Siteholder/Showmen of people who may be working on our site.

ALL Siteholders and Showmen are required to answer this questionnaire, site not confirmed unless questionnaire completed and signed.

(Strike out the incorrect response to each question - YES NO N/A (not applicable))

PLANT & EQUIPMENT:

- | | | | | |
|-----|--|-----|----|-----|
| 1. | Does your plant and equipment comply with requirements of the Occupational Health & Safety (Plant) Regulations 1995 & the Code of Practice for Plant 1995? | YES | NO | N/A |
| 2. | Does your plant and equipment comply with the requirements of the Equipment (Public Safety) Act 1994 and the Equipment (Public Safety) (General) Regulations 1995? | YES | NO | N/A |
| | Do your amusement rides require registration? | YES | NO | N/A |
| | If yes, is it currently registered? | YES | NO | N/A |
| | Is the annual engineering inspection for your ride current? | YES | NO | N/A |
| | Have you conducted and documented a risk assessment of your ride? | YES | NO | N/A |
| 3. | Are your employees and contractors all certified under the (Certificate of Plant Users and Operators) Regulations 1995? | YES | NO | N/A |
| 4. | Have all of your employees and sub-contractors been appropriately trained in OH&S? | YES | NO | N/A |
| 5. | Do you have systems of work in place that enables you to comply with the requirements of the Occupational Health & Safety Act 1985? | YES | NO | N/A |
| 6. | Do you have checklists for all plant and equipment that will be located on the Colac & District Pastoral & Agricultural Society site? | YES | NO | N/A |
| 7. | Do you have emergency procedures in place that will automatically be implemented in the event of an emergency incident? | YES | NO | N/A |
| 8. | Do you have personnel trained in industrial first aid who will be working on our site? | YES | NO | N/A |
| 9. | Do you have noise control measures in place for equipment noisier than 85dBA? | YES | NO | N/A |
| 10. | Do you have LPG cylinders when working on our site? | YES | NO | N/A |
| | If so, do you know the test date for each cylinder? | YES | NO | N/A |
| | Are they correctly restrained against falling over at all times? | YES | NO | N/A |
| | Have pipes and hoses been checked for leakage? | YES | NO | N/A |
| | Are hoses and pipes in good condition? | YES | NO | N/A |
| | Are cylinders well ventilated? | YES | NO | N/A |
| | Is there adequate ventilation in the area? | YES | NO | N/A |
| 11. | Do you use electrical leads, cords and plugs? | YES | NO | N/A |
| | Do you have inspection records for each piece of equipment? | YES | NO | N/A |
| | Are they suitable for outdoor work? | YES | NO | N/A |
| | Does their positioning create tripping hazards? | YES | NO | N/A |
| | Do they have safety check compliance tags fitted? | YES | NO | N/A |
| | Do you use RCD's (Residual Current Device/Electrical Safety Switches)? | YES | NO | N/A |

Siteholder/Showmen Health & Safety Questionnaire....CONT.....

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|-----|---|-----|----|-----|
| 12. | Are your tents/marquees appropriately ballasted to ensure that they do not move in windy conditions? | YES | NO | N/A |
| 13. | You may be subjected to a random OH&S audit by an approved OH&S consultant while on our site. Will you cooperate with such an audit? | YES | NO | N/A |
| 14. | Will you have an OH&S representative on site at all times? | YES | NO | |
| 15. | have you any current Provisional Improvement Notice (PIN) or Prohibition Notice (PN) on any of your plant or equipment that will be used on our site? | YES | NO | N/A |

FOOD & BEVERAGES:

- | | | | | |
|-----|--|-----|----|-----|
| 16. | Do you have the appropriate licences for selling/distributing your goods? | YES | NO | N/A |
| 17. | Do you work under an approved Food Safety Plan? | YES | NO | N/A |
| 18. | Do you have trained and approved food-handling staff? | YES | NO | N/A |
| 19. | Have your food preparation devices been checked for safety? | YES | NO | N/A |
| 20. | Are the general public protected from cooking equipment and/or hot surfaces? | YES | NO | N/A |
| 21. | Do you have a fire extinguisher or fire blanket readily accessible? | YES | NO | N/A |
| 22. | Do you have appropriate cooking oil disposal methods? | YES | NO | N/A |
| 23. | Do you need or do you have a Liquor Licence? | YES | NO | N/A |
| 24. | Do you have the appropriate local council permits? | YES | NO | N/A |

Businesses that do not already comply or are unwilling to comply with the requirements of the Occupational Health and Safety Act 1985 and the relevant Regulations and Codes of Practice may not be permitted on site at the Colac Showgrounds site. It is the intentions of the Executive Committee of the Colac & District Pastoral & Agricultural Society, that only Siteholders and Showmen with approved OH&S management systems in place will be permitted on site at the Colac Showgrounds.

DECLARATION: Please check and complete.

1. I/We _____(Print name/company) understand that the Colac & District Pastoral & Agricultural Society, has Occupational Health & Safety obligations to their employees and the employees of other entities that might be on the site at any given time.
2. I/We are willing to comply with the Policies and Regulations of the Society, including Occupational Health & Safety Acts, Regulations and Codes of Practice that may be relevant to our operations during my/our time of occupation on the site.
3. **I/We attached a copy of the Certificate of Currency of Public Liability Insurance.**

SIGNED _____

DATE _____